



# Title I News

May 2003

## In this issue...

- Teacher Quality and Title I Credentials
- Math and Reading Summer Institutes
- Reading First Update
- May Mailing
- Director's Corner
- Even Start and Homeless RFPs
- Schoolwide Reminder
- Upcoming Events
- Title I Staff
- Resources



## Teacher Quality and Title I Credentials

The 2003 Legislative Assembly has adjourned. HB 1489 passed and will outline the requirements for North Dakota teachers to meet the teacher quality provision in the *No Child Left Behind* Act. The Education Standards and Practices Board (ESPB) continues to meet regularly to work out the details.

The ESPB will be updating administrators on the new teacher quality requirements at a meeting in Bismarck on May 28, 2003. They will also be sponsoring regional workshops in July to update teachers and other school personnel.

One of the main issues throughout the legislative session was the middle school area. Teachers holding an elementary education major will be able to teach through grade 8 only if they are teaching in a self-contained classroom. If the middle or high school concept is utilized where a teacher specializes in one specific area, then additional requirements will be needed.

In a Title I program, Title I teachers are considered specialists because they are not teaching in a self-contained classroom but rather, specializing in a specific subject. Therefore, we are proceeding ahead with our plans to revise our Title I credentials to align with NCLB. All Title I personnel were apprised of the new credential requirements at the Title I spring regional workshops. We have begun the process of taking these revised credentials through the administrative rules process.

All current Title I teachers have until July 1, 2006 to meet the new credential requirements. All newly hired teachers working in a program supported with Title I funds must meet the new credential requirements and the teacher quality provisions for the 2003-2004 school year.

A Title I teacher with an elementary education major can extend a K-6 credential to a K-8 credential by obtaining a middle school endorsement. The requirements for a middle school endorsement are posted on the Title I and ESPB websites. The state Title I office has been contacted by a professor at NDSU. Dr. Harriett Light at NDSU teaches all of the courses required to obtain a middle school endorsement and has all of the courses available on-line. Listed below is specific information that I received from Dr. Light.

“Beginning June 1, 2003, all courses necessary for the Middle Level Endorsement credential will be available on-line through the Division of Continuing Education, North Dakota State University. The courses are self-paced and enrollment is available throughout the year. The instructor for all the courses will be Dr. Harriett Light.

**Teacher Quality and Title I Credentials Continued on Page 2**

## Teacher Quality and Title I Credentials (continued)

The courses, endorsement category, and the summer tuition are as follows: (Tuition is likely to be increased beginning in the fall semester.)

Category	Course Number	Course Title	Credits	Cost
Development of Young Adolescents	Ed 600	Middle Childhood/Adolescent Development	2	\$250 plus \$80 text
Reading	Ed 775	Reading in the Content Area	2	\$302 plus \$45 text
Philosophy and Curriculum	Ed 790	Philosophy and Foundations/Middle Level Ed	3	\$454 plus \$45 text
Methods/Strategies	Ed 790	Teaching Critical Thinking/Understanding in Middle Childhood	3	\$454 plus \$50 text

The fifth category of field experience is included within the three credit courses.

NDSU policy states that all enrollees in graduate level classes (except those with a 600 prefix) must be admitted to the graduate program. This requires a one-time charge of \$35. Karen Murie ([Karen.murie@ndsu.nodak.edu](mailto:Karen.murie@ndsu.nodak.edu)) will be happy to assist you with this process.

Dr. Light has taught many on-line courses and will assist you if you are not familiar with on-line courses.

To register, contact Karen Murie (e-mail address above or 701-231-8638) at the NDSU Division of Continuing Education. For more information about the courses, contact Harriett Light at [harriett.light@ndsu.nodak.edu](mailto:harriett.light@ndsu.nodak.edu) or 701-231-7099."

## Math and Reading Summer Institutes

The 2003 Math Summer Institute is entitled *Hands On Math Training Institute* and is being presented by The Futures Channel. This summer institute is going to be held at the Best Western Seven Seas in Mandan, ND on June 16-17, 2003.

The 2003 Reading Summer Institute is entitled *Three R's for the 21<sup>st</sup> Century, Research Based Strategies for Reading, Writing, and Reasoning*. This summer institute is going to be held at the Best Western Seven Seas in Mandan, ND on July 17-18, 2003.

To reserve a sleeping room for either of these conferences, please contact the Best Western Seven Seas at 1-800-597-7327 or 701-663-7401. A block of rooms have been set aside under the titles "DPI Math Summer Institute" or "DPI Reading Summer Institute".

More information regarding these summer institutes will be sent out in the May mailing. In this mailing, you will find a further description of each institute, registration information, and registration forms. Please note, there is a registration fee of \$25 for each institute.

Ann Grausam is the conference coordinator for the *Hands-On Math Training Summer Institute*. Please contact her at the Title I office (1-888-605-1951 or 701-328-2292) or [agrausam@state.nd.us](mailto:agrausam@state.nd.us) with any questions.

Nita Wirtz is the conference coordinator for the *Three R's for the 21<sup>st</sup> Century Summer Institute*. Please contact her at the Title I office (1-888-605-1951 or 701-328-1876) or [nwirtz@state.nd.us](mailto:nwirtz@state.nd.us) with any questions.

## Reading First Update

### Applications Due

School districts that were eligible were invited to apply for the North Dakota Reading First (NDRF) grant. Applications were due May 9, 2003; however, the State office anticipates another competition this fall, and competitions each spring thereafter, depending on funding.

### Approved Programs

There is an "approved list" of programs and assessments that will be accepted in a Reading First program. The North Dakota State Reading First Team has been working very hard at reviewing information on programs and assessments to determine if other programs and assessments can be added to the "approved lists". Reading First schools can:

- 1) choose a program or assessment on the "approved list" or
- 2) choose a comprehensive reading program(s) or assessment(s) not on the list and provide evidence that it is based on SBRR and meets the criteria of Reading First by evaluating the program using the documents selected by NDRF.

The state of Washington's "approved list" of programs has been adopted by North Dakota. With the help and hard work of the North Dakota State Reading First Team, a few more comprehensive reading programs have been added to our "approved list" of programs. Besides the state of Washington's list, the following programs have been added.

- Houghton Mifflin 2003      - Wright Group      - McGraw Hill      - Scott Foresman
- Rigby 2000      - Open Court/SRA      - Voyager Universal Literacy

The state of Washington's approved list of programs can be found online at:

[ftp://ftp.alsde.edu/documents/90/Appendix\\_C\\_-\\_State\\_of\\_Washington\\_List.doc](ftp://ftp.alsde.edu/documents/90/Appendix_C_-_State_of_Washington_List.doc)

NOTE: All core reading programs **must have a publishing date of 2000 or newer**. Any programs that are added to the "approved list" may need to be supplemented in certain grade levels to complete the Reading First criteria. Some programs are more thorough in meeting the criteria in certain grade levels and less thorough in other grade levels. To make sure that all grades (K-3) and all five essential components (phonemic awareness, phonics, fluency, vocabulary, and comprehension) are addressed, **it is highly recommended** that the school district use *A Consumer's Guide to Evaluating a Core Reading Program Grades K-3: A Critical Elements Analysis* by Simmons and Kame'enui to review the program and make additions to cover the Reading First criteria more completely.

### North Dakota Reading Academy

The North Dakota State Reading First Team will be working on the North Dakota Reading Academy. Dates are **tentatively** set for July 21-25, 2003 in Mandan, ND and July 28-August 1, 2003 in Devils Lake, ND. The dates may or may not be changed, depending on the time required to prepare for the academy.

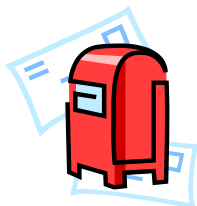
### For More Information

For more information on these and other issues for North Dakota Reading First, look on our Reading First web page at <http://www.dpi.state.nd.us/title1/reading/index.shtm> or contact Gail Burkett at [gburkett@state.nd.us](mailto:gburkett@state.nd.us) or 328-2285.

## May Mailing

Soon, you will be receiving the May mailing packet. In this packet you will find information on:

- ◆ Title I Summer Institutes
- ◆ Title I Personnel Report
- ◆ Requirements for Homeless Students
- ◆ AYP Reports
- ◆ 2003 Title I Fall Conference
- ◆ Title I Final Financial Report
- ◆ Veteran Title I Teachers
- ◆ Administrators Meeting with ESPB



## Director's Corner

by Laurie Matzke, State Title I Director

Staff in the state Title I office are scurrying to wrap up end-of-the-year details as are all of you at the local level. Our May mailing should be mailed out to Title I authorized representatives and teachers on May 12, 2003. This packet contains a great deal of information, so please be on the lookout for this packet.

Just as a reminder, I have listed below some end-of-the-year responsibilities for Title I personnel. Please ensure that these issues are addressed before school lets out for the year.

- Conduct an annual review of your Title I program – Title I personnel are required to annually conduct a formal review of their Title I program. This review looks at the past year to see if changes need to be made in programming and in Title I forms. In addition, this is an opportune time to review the parent surveys to include their input into the review process.
- Ensure that all parents of Title I students receive a final progress report indicating whether their child has been making adequate progress. Reporting to parents on Title I student progress is a requirement in the Title I law. In addition, parents need to know whether their child has been improving or whether some interventions may be necessary over the summer months.
- Complete and submit the annual Title I Personnel Report Form (SFN 7357). This report summarizes the number of Title I participants for the 2002-2003 school year in different categories. The form can be found online at: <http://www.dpi.state.nd.us/forms/sfn7357.pdf>.

The Department of Public Instruction submitted a revised plan to our January 31 submission to the USDE. Additional information was also due at the USDE on May 1, 2003. Most of the information submitted in both plans pertain to assessment and adequate yearly progress provisions and how North Dakota plans to meet these requirements as specified in the NCLB Act. These plans can be accessed on the Title I website under the NCLB link.

Additional information on the teacher quality provision, Title I credentials, and other pertinent Title I issues will continue to be addressed in subsequent issues of our Title I newsletter.

## Even Start and Homeless Children and Youth Request For Proposals (RFP)

The state Title I office is soliciting applications for the Even Start Family Literacy Program and the McKinney-Vento Education of Homeless Children and Youth Program. Applications for current Even Start projects are due June 2, 2003. For Even Start projects that have not been funded for the 2002-2003 program year (new applicants), applications are due August 1, 2003. The McKinney – Vento Education of Homeless Children and Youth grant application is due July 1, 2003.

If you have questions regarding either of these programs, please contact Ann Grausam, Title I Program Administrator, at [agrausam@state.nd.us](mailto:agrausam@state.nd.us) or 701-328-2292.

## Schoolwide Title I Reminder

The Revision to Schoolwide Plan (SFN 52806) is due on June 15, 2003. This form is available on your Title I CD-Rom (distributed at the Title I regional workshops) under Schoolwide Requirements and Information/Schoolwide Forms.

It can also be found online at: <http://www.dpi.state.nd.us/forms/sfn52806.pdf>.



## Title I Unit Staff

### **Laurie Matzke**

Director  
E-mail: [lmatzke@state.nd.us](mailto:lmatzke@state.nd.us)  
Phone: 701-328-2284

### **Gail Burkett**

Asst. Director  
Reading First Program  
E-mail: [gburkett@state.nd.us](mailto:gburkett@state.nd.us)  
Phone: 701-328-2285

### **Tanya Lunde-Neumiller**

Asst. Director  
Schoolwide Program  
E-mail: [tlneumiller@state.nd.us](mailto:tlneumiller@state.nd.us)  
Phone: 701-328-4646

### **Nita Wirtz**

Program Administrator  
Neglected & Delinquent,  
CSRD Programs  
E-mail: [nwirtz@state.nd.us](mailto:nwirtz@state.nd.us)  
Phone: 701-328-1876

### **Ann Grausam**

Program Administrator  
Even Start, Homeless Programs  
E-mail: [agrausam@state.nd.us](mailto:agrausam@state.nd.us)  
Phone: 701-328-2292

### **Sandy Aune**

Program Administrator  
Migrant Education, Math and  
Reading Credentials  
E-mail: [saune@state.nd.us](mailto:saune@state.nd.us)  
Phone: 701-328-2170

### **Mary Neigum**

Fiscal Officer  
E-mail: [mneigum@state.nd.us](mailto:mneigum@state.nd.us)  
Phone: 701-328-2281

### **Missy Schiller**

Administrative Assistant  
E-mail: [mschiller@state.nd.us](mailto:mschiller@state.nd.us)  
Phone: 701-328-2254

### **Patty Carmichael**

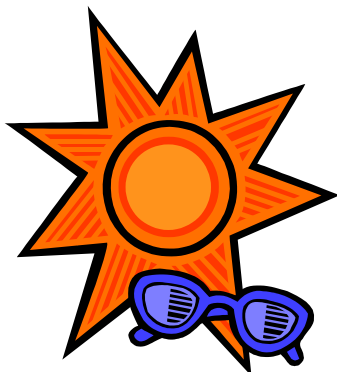
Administrative Assistant  
E-mail: [pcarmichael@state.nd.us](mailto:pcarmichael@state.nd.us)  
Phone: 701-328-3264

### **Mary Ann Mousel**

Administrative Secretary  
E-mail: [mmousel@state.nd.us](mailto:mmousel@state.nd.us)  
Phone: 701-328-2282

Office Fax: 701-328-4770

Toll Free: 1-888-605-1951



## Upcoming Events

### **Title I Math Summer Institute**

◆ June 16-17, 2003      Mandan, ND      Best Western Seven Seas

Conference and registration information: <http://www.dpi.state.nd.us/title1/events.shtm>

### **Title I Reading Summer Institute**

◆ July 17-18, 2003      Mandan, ND      Best Western Seven Seas

Conference and registration information: <http://www.dpi.state.nd.us/title1/events.shtm>

### **North Dakota Reading Academy**

For all districts receiving funds for Reading First, the dates are **tentatively** planned for:

◆ July 21-25, 2003      Mandan, ND  
◆ July 28-August 1, 2003      Devils Lake, ND

Watch for updates to confirm the actual dates.

Updates will be posted by e-mail to administrators and will be posted on the Reading First website at: <http://www.dpi.state.nd.us/title1/reading/index.shtm>

### **Title I Fall Conference**

◆ October 15-17, 2003      Bismarck, ND      Best Western Ramkota Hotel

Conference and registration information: <http://www.dpi.state.nd.us/title1/events.shtm>

## **Web Resources** **End of the Year Activities for Students**

- ◆ **End of the Year Student Feed Back Form**  
<http://www.middleweb.com/MWLresources/endofyrfeedback.html>
- ◆ **End of the Year Certificates**  
<http://www.teachervision.com/lesson-plans/lesson-6076.html>
- ◆ **End of the Year Ideas**  
<http://www.theteacherscorner.net/seasonal/endofyear/>
- ◆ **Summer Reading Lists**  
<http://www.pshouston.org/haisln/default.html>
- ◆ **Summer Reading Tips for Parents**  
[http://www.ldonline.org/ld\\_indepth/parenting/readingtips.html](http://www.ldonline.org/ld_indepth/parenting/readingtips.html)
- ◆ **2002 Choices Booklists**  
<http://www.reading.org/choices/>
- ◆ **Making the Most of the Dreaded End-of-School Days**  
[http://www.education-world.com/a\\_lesson/lesson268.shtml](http://www.education-world.com/a_lesson/lesson268.shtml)
- ◆ **End of the Year Resources**  
<http://www.teachervision.com/lesson-plans/lesson-10952.html>
- ◆ **End of the Year Activities**  
<http://teachingheart.net/endoftheyearpage.html>